

From: Gonzalez, Ana
Sent: Thursday, July 20, 2017 10:08 AM
Subject: Fall 2017 Course Updates (F2F/IN/ILC)



FALL 2017 Course Updates (F2F/IN/ILC) 7/20/17

Dear Faculty,

In a continued effort to provide students with better access to important course materials, Granite State College requires the use of **Moodle** for all courses including face-to-face (F2F) and independent learning contract (ILC) courses. The goal is to provide students with quick, easy and secure access to course information and resources in a single location at any time. In addition to your course resources, students can also access the GSC Library, WebROCK and academic support resources (Turnitin and Smarthinking/Brainfuse) while logged into Moodle.

As an instructor of a F2F or ILC course, you already have a course shell in **Moodle** (<http://learn.granite.edu>). Some faculty will find several ways to use their Moodle course to streamline the sharing of resources (24x7) and cutting down on the need to print materials. The good news is that the college provides a variety of documentation, resources and instructional design services to help you start using Moodle in a few quick and easy steps.

Fall Classes Begin: Monday, September 11, 2017

In preparation for the start of the term, **please complete the section in green**. Then please review important term announcements in **yellow** below.

UPDATE YOUR MOODLE COURSE(S): COMM 100, Conway

For Master Course Shells Only: If you are teaching a course being copied from a master course shell, please consult with the lead faculty, Associate Dean, and/or Program Director before you add any content to your course.

Add required content to the Moodle course by Sunday, August 20, 2017. This should take approximately 15 minutes to complete. Course Readiness Review will take place starting Monday, August 21, 2017.

- 1. Log In:** Log into [Moodle](#) and find your course in the Course Overview section.
First Time Logging in? If you have never logged into eLearning+ (Moodle), you will want to start by setting up your account. See the [IT Support's Accounts](#) page for instructions.
- 2. Syllabus:** [Upload your syllabus](#)

3. **Profile:** [Update your user profile](#) which must contain a picture and biography, [see required criteria](#). *Note: Your profile is associated with your college assigned Go.Granite email address. Please check this email regularly for GSC communications.*
4. **Activity/Resource:** Add at least one (1) other relevant activity or resource. This could be a link to a video or website, a PowerPoint presentation or a Moodle activity. For other suggestions, see [10 Ways to Use Moodle](#).
5. **Thanksgiving Break:** Please note that fall term has 13 weeks including Thanksgiving break, November 20-26th. There will be 13 modules in your Moodle course shell.

Deadline: Sunday, August 20, 2017

All Upcoming Deadlines: [Click here](#) and scroll down for the term's dates and deadlines.

For more support or training, we are offering the following resources:

1. [Quick Start Guide to Moodle for faculty](#)
2. [Moodle Faculty Documentation](#) on the IT Support site
3. [Faculty Center](#): Faculty resources that are essential to quality teaching for student success can be found here. Resources include policies and procedures, on-demand tutorials and upcoming development opportunities, whether online or face-to-face.
4. [Contact Us](#): If you still need assistance or are experiencing technical issues contact the IT Service Desk for IT or Instructional Design/course development support via the [IT Support Site](#).

ANNOUNCEMENTS

- **Zoom Video Conferencing Update.** GSC provides access to Zoom as the Moodle web-conferencing tool. Zoom can be used for presentations, invited guest lecturers, and/or small group student meetings. If you do not already have a Zoom account, you can request one on the [IT Support](#) site. You can also find documentation on the same site under the Tools & Tips menu.

On behalf of the Instructional Design team, we look forward to supporting you in this endeavor to expand students' access to course resources and tools they need to be successful at the college. We appreciate all your efforts on behalf of the students.

Sincerely,

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